



Lebanon Evangelical School
for Boys and Girls Loueizeh - Baabda

Reports Day : Monday 13JUL2020 VERY different this year!!!!

On Reports Day we will be handing out reports from the Home Classroom of the students. However, everything will be different this year, particularly in light of the worsening COVID19 situation over the last few days.

There will be a maximum of 10 students per hour visiting each classroom.

No more than one student is allowed in the classroom at any time, all others have to wait, socially distanced outside the room. To collect the report will take less than 10 seconds.

PLEASE do NOT come outside your time slot. If you do come outside your time slot you might not be given your deposit back. This is VERY important. This is essential if we are to keep the precautions that the Ministry of Education has asked us to observe at this time. The student or the person collecting the report is required to wear a mask at all times on school premises.

Only the student or parents / siblings of the student are allowed to collect reports. We will NOT give the reports to anyone else. If you want to collect a report for someone else please have a copy of YOUR ID (the person collecting the report) signed by the student and clearly written permission that we are allowed to give the report to you. This needs to be countersigned by the office BEFORE you go to the class to pick up the report.

Each student is asked to leave the school premises directly after collecting their reports.

Time Slot	FamilyCodes beginning with the letter
8:00 am until 9:00 am	A B C
9:00 am until 10:00 am	D E F G H
10:00 am until 11:00 am	I J K L M N
11:00 am until 12:00 noon	O P Q R S T U V W X Y Z

If you are unsure what your family code is, send a simple message on WhatsApp to 71 183 559 and we will reply with your Family Code. It is also printed on your Financial Statement that we have sent you via WhatsApp or Telegram.

Deposits will NOT be returned on Monday 13JUL2020. Due to the poor financial situation in the country, the banks that we work with have not been able to supply us with small denomination bank notes. We have therefore been unable to fill the small plastic bags with the deposit return due to each student. To this end there will be a paper with the report detailing the AMOUNT of the deposit that you are due. We will credit this amount against the resources for the academic year 2020 – 2021.

Finally, a few reports have been withheld for the following reasons :

- [1] Accounting issues that we need clarification on (messages have been sent regarding these to those involved)
- [2] Payment for October 2019 SAT exams has not yet been made (messages have been sent regarding these to those involved)

[3] Your deposit is now negative. (What you owe is more than the 45,000 LL that was your book deposit. For instance, you might have lost a book, or destroyed school property that you need to pay for.)

Details of exactly how to fix each of these problems will be given to you. IF your report is withheld, please fix the problems and then return to collect the report from the Class Teacher.

I know this might sound complex but I will do a small video to explain everything!